

Mayor  
Elise Partin

Mayor Pro-Tem  
Tara S. Almond

Council Members  
Phil Carter  
Eva Corley  
James E. Jenkins

City Manager  
Tracy Hegler



**CITY OF CAYCE  
Regular Council Meeting  
January 8, 2019**

The January Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant to the City Manager Rachelle Moody, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Utilities Director Blake Bridwell, Human Resources Director Lynn Dooley, Director of Public Safety Byron Snellgrove and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Call to Order**

Mayor Partin called the meeting to order. Council Member Almond gave the invocation. Mayor Partin stated that the City is proud to honor military veterans by inviting them to lead the assembly in the Pledge of Allegiance at every regular Council Meeting. She stated that CPT Terry Hildebrand served in the Army as an Infantry and Aviation Officer from 2005 - 2016. He is a graduate of the Infantry Officer Basic Course, Airborne School, Ranger School (William O'Darby Distinguished Honor Graduate), Survival, Evasion, Resistance and Escape (SERE) School, Flight School XXI, and Aviation Captain's Career Course.

Mayor Partin stated that CPT Hildebrand's awards and decorations include the Combat Infantryman Badge, Expert Infantryman Badge, Army Aviator Badge, Parachutist Badge, Ranger Tab, Bronze Star Medal, Meritorious Service Medal, Army Achievement Medal, National Defense Service Medal, Global War on Terrorism Service Medal, Army Service Ribbon, NATO Medal, Valorous Unit Award, and Meritorious Unit Commendation. CPT Hildebrand has received the following awards and decorations twice: Air Medal, Army Commendation Medal, Iraq Campaign Medal, Afghanistan Campaign Medal, and an Overseas Service Ribbon. CPT Hildebrand was Honorably Discharged from Active Duty in April 2016. He currently works for the Army as a Department of the Army Civilian. He is married to Whitney and has three sons and one daughter. CAPT Hildebrand led the assembly in the Pledge of Allegiance. Mayor Partin and Council thanked him for his service to our country.

**Approval of Minutes**

Council Member Carter made a motion to approve the December 4, 2018 Public Hearing and Regular Council Meeting minutes and the December 19, 2018 Special Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Public Comment Regarding Items on the Agenda**

No one signed up for Public Comment.

### **Presentations**

- A. Recognition of Cayce Water Plant Receiving the 2017 AWOP (Area-Wide Optimization Program) Excellence Award and the Ten Years AWOP Excellence Award

Mayor Partin stated that the City of Cayce's Water Treatment Plant received the 2017 SC Area-Wide Optimization Program (AWOP) Award and a Ten Years AWOP Excellence Award for receiving the before mentioned award for ten years. She stated that the South Carolina Department of Health and Environmental Control (DHEC) sponsors this program. The SC AWOP is an effort to optimize the performance of existing surface water facilities. The program goal is to optimize particle removal and disinfection of all filtration plants to maximize public health protection from microbial contaminants, and reduce risk of illness from contaminated water. These treatment parameters are more stringent than current EPA Clean Water Act regulations. This award is achieved without capital spending on plant improvements and through maximizing operator know how and expertise to optimize the water treatment process to achieve these results.

- B. Presentation by Mr. Robert Milhous of the City of Cayce FY17/18 Comprehensive Annual Financial Report

Mr. Robert Milhous, the City's auditor, presented the FY17/18 Comprehensive Annual Financial Report to Council. Mr. Milhous went over the financial statement with Council and stated it was a great audit and report. He stated that based on good fiscal management there was a positive fund balance in the General Fund. The Water and Sewer Utility Fund also had a positive fund balance and the City met its debt coverage ratio, therefore the City is in compliance with its bond covenants.

### **Ordinances and Resolutions**

- A. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Agreement with Lexington County Sheriff's Department
- B. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Agreement with the City of West Columbia and West Columbia Police Department
- C. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Agreement with Town of South Congaree and South Congaree Police Department
- D. Consideration and Approval of Resolution Approving Memorandum of Understanding for Law Enforcement Services with City of Myrtle Beach Police Department

Council Member Jenkins made a motion to approve the Resolutions approving the Law Enforcement Assistance and Support Agreement with the Lexington County Sheriff's Department, West Columbia Police Department, the South Congaree Police Department and the Resolution approving the memorandum of understanding for law enforcement services with the Myrtle Beach Police Department. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- E. Discussion and Approval of Ordinance 2019-01 Amending City Code Sections 2-66 and 2-72 Concerning Council Meetings and Agendas for Council Meetings – First Reading

Council Member Jenkins made a motion to approve Ordinance 2019-01 on first reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Other**

- A. Discussion and Approval of an Engineering and Construction Services Agreement Related to a Rural Infrastructure Authority Grant Project for Stormwater Infrastructure Improvements

Ms. Hegler stated that Council approval is needed for an engineering and construction services agreement related to a Rural Infrastructure Authority grant project for stormwater infrastructure improvements. As part of this grant project, engineering services are required for design, permitting, construction management and observation. She stated that a rate sheet was placed at each Council Member's seat for their review.

She stated that the City received a grant from the Rural Infrastructure Authority (RIA) to undertake the Avenues Drainage Improvements Project to improve stormwater infrastructure in the Avenues neighborhood.

Council Member Almond made a motion to approve the engineering and construction services agreement and authorize the City Manager to execute the contract. Council Member Carter seconded the motion.

Council Member Almond stated that she requested the rate sheet so Council would know the rates to be charged. She also stated that she had requested that if overages occur than the City require invoices detailing the overages. Mayor Partin called the question which was unanimously approved by roll call vote.

**B. Discussion and Approval of an Area Lighting Service Agreement for the Knox Abbott Drive Improvements**

Council Member Corley made a motion to approve the agreement. Council Member Almond seconded the motion. Council Member Corley asked why two different type of lights are proposed to be used in the project. Ms. Moody stated that breakaway poles are required by SCDOT for safety. She stated that the new fixtures will include both cobra and acorn style luminaries and will be comingled down Knox Abbott Drive. The acorn style is on a shorter pole and used for pedestrian lighting. The cobra style will be used at intersections and will be placed on the new traffic poles. The cobra style is used for lighting the street.

Council Member Carter stated that the term of the contract is ten years. He asked if the City is required to pay the monthly rate even after the ten years is up. Ms. Moody stated that the monthly rate is for replacement and maintenance of the poles, fixtures and bulbs. She stated that essentially the City is renting the poles and lights and will be required to pay the rate even once the ten year agreement ends. Ms. Moody stated that the new poles are black, breakaway aluminum poles and will replace the current wood poles. Mayor Partin called the question which was unanimously approved by roll call vote.

**City Manager's Report**

Ms. Hegler distributed the budget schedule to Council and stated there are two work sessions and two Council Meetings where the budget will be discussed. She stated that staff has started working on the FY19/20 budget.

**Committee Matters**

- A. Approval to enter the following Committee approved Minutes into the City's Record  
Museum Commission – November 7, 2018

Council Member Almond made a motion to enter the Commission approved November 7, 2018 Museum Commission minutes into the record. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- B. Annual Appointment of Council Members to City Foundations

Council Member Corley made a motion to appoint Council Member Carter to the Beautification Foundation and Council Member Jenkins to the Public Safety Foundation. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

No comments were made by Council.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Receipt of legal advice and discussion of negotiations incident to proposed contractual arrangements with Lexington County concerning inclusion of certain property in Joint County Industrial Park
- C. Discussion of possible appointment and employment of municipal court judge

Mayor Partin stated that there was not anything to be discussed under Item IX. A. in Executive Session. Council Member Jenkins made a motion to move into Executive Session. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no action was taken in Executive Session other than to adjourn and resume the Regular meeting.

**Possible Actions by Council in follow up to Executive Session**

- A. Discussion and Approval of Ordinance 2018-17 Granting Consent to the Inclusion of Certain Property of Owen Electric Steel Company within the Joint County Industrial Park of Lexington and Calhoun Counties – Second Reading

Council Member Almond made a motion to amend Exhibit A to include the additional property per the new Exhibit A that was provided to Council during Executive Session and to approve Ordinance 2018-17 on second reading. Council Member Corley seconded the motion. Mayor Partin called the question noting that Council Member Jenkins had recused himself from the vote. Council Members Almond, Corley and Carter and Mayor Partin voted yes.

- B. Other

**Adjourn**

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:20 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, CMC, Municipal Clerk

